CREATIVE
LabWeek WINTER 2022 Guidance

Event and Submission Dates

LABWEEK 17-21 JAN 2022
APPLICATION DEADLINE 1 NOV 2021, 5pm

LabWeek

A successful LabWeek applicant receives:

- a five-day residency in the Tron Theatre's Changing House
- support to plan and staff their residency within a mutually agreed budget of no more than £3,500.

Our mission with LabWeek is to provide support that will move a project forward both creatively and logistically. The Scotland-based artists we work with will be supported beyond the residency period itself to begin taking the steps towards wherever their project needs to go next, whether that be finding funding for further development, or finding partners for future touring.

Is my project eligible for LabWeek?

LabWeek is an open brief. By that we mean we want to be surprised by what comes our way. The most important hurdle that your project needs to clear is that whatever you are proposing must be ultimately intended for performance in front of a live audience.

The Labs are an opportunity for theatre makers to play with an idea that might not yet have a script, or might never have a script. In the past we've hosted projects that were about melding music and text, experimenting with sound design, experimenting with the interaction of video and live performance… the room is your oyster. We are particularly interested in projects which have elements of experimentation and take a contemporary approach to their artistic enquiry.

There are logistical limits to what LabWeek can offer. We insist that everyone working on your lab is paid for their time in the room, but we aren't in a position to fund a radical large-scale reworking of *The Pirates of Penzance*. If you want a team of four people in the room every day of the residency, then we can probably manage that. If you want a team of 6 or 7 in for a couple of days at a time, then we can probably manage that. We are not commissioning you to make a show, we are giving you a home for five days to find the beginnings of something physically real out of the beautiful mess of ideas in your head.

The space itself is a factor. The Changing House is a small, black-box studio. We don't, for instance, have the height for aerial rigging. What we do have is simple lighting, AV and sound set-up. We have experienced production, marketing, creative and producing staff that you can come ask for advice. Tech specs for all our spaces can be found via this link:

http://www.tron.co.uk/technical/spaces/

Please do not apply to supplement work on a project already supported through Creative Scotland, ACE, etc. LabWeek is intended for work at the start of its development.

To Apply

Fill in the application form, complete the separate Equalities Monitoring Form, and upload your supporting documents.

There are 4 required sections covering all the information we need:

- Contact Details
  Name, address, e-mail, phone
- Project Description
  Project title, project summary (400 words), plans for your LabWeek (400 words), further plans for the project (200 words), professional biography (100 words), information on any collaborators you'll be working with (100 words)
- Technical Questions
  Any information you can provide on specific technical requirements for your LabWeek, you don't have to have all the answers or details at the point of applying.
- Supporting Documents
  A link to a file sharing website to provide CVs and any other documents you wish to submit in support of your application.

The online application form can be found here:

https://bit.ly/TronCreativeLabWeek

If required, please e-mail creative@tron.co.uk to request a text file version of the application. Requests for the text file version can be made up to three working days before the application deadline.

If you would like to submit an alternative format of application form (for example, a video submission) please email creative@tron.co.uk.

You will hear back about whether or not you've been successful within 4 weeks of the application deadline.

Equalities Monitoring Form

Please submit your equalities information via the link below:

https://bit.ly/tronequalities

The information you provide will stay confidential, and be stored securely and available to only the Tron Theatre's administration. The information will be collated before it is reported to Creative Scotland.

Tron Theatre Ltd., 63 Trongate, Glasgow G1 5HB | **Website:** www.tron.co.uk
Administration: 0141 552 3748 | **Box Office:** 0141 552 4267 | **Bars / Restaurant:** 0141 552 8587 | **Fax:** 0141 552 6657
Registered in Scotland No 77475 | Vat Registration No: 353 7004 74 | Registered as a charity No. SC012081

SECTION 1
Contact Details

Please fill in the details below for the lead applicant. If your application additionally reflects the work of a company or collective we have provided a space below for you to include the name.

First Name   **Last Name**

Company/Collective Name
(e.g. 'Tron Theatre Company', 'Jo Smith & Joe Bloggs' etc.)

Address Line 1
Town/City
Postcode

E-mail address
Phone Number
Professional Website   http://

Tron Theatre Opportunities and Events
Please check the boxes below if you'd like to hear from us about future opportunities and events the Tron Theatre offers.
Yes - By Post   ☐
Yes - By E-mail   ☐

SECTION 2
Project Description

Project Title

Project Summary

Tell us as about your project. We want a sense of what it is, how it came about, and what development has gone into it so far, whether that be off your own back or with partner support. We want projects that are just starting out, but we don't mind if you've shared work in progress material before (e.g. a scratch night, etc.). (400 word maximum)

Your LabWeek

What will you do with your week in the Changing House? Where is your project at now? Where will it be at the end of the TronLab week? If it helps you could give a timeline here, or some broader goals. We want to make sure you get the most out of your time at the Tron, but we'll need you to guide us. Start that process here. (400 word maximum)

Next Steps

You've finished the week. The sharing is over. What's next for your project? In this last section we're looking to find out what your ambition for the project is, and where you feel you might need guidance and support once the LabWeek is finished. (200 word maximum)

Professional Biography

Please provide an up to date professional biography for the lead applicant.
(100 word maximum)

Collaborators

Who will you be working with? Please list any named collaborators you'll be working with during your LabWeek, whether they are based in Scotland and what their role is in your project. State clearly whether these people have confirmed they are available and willing to be involved. (100 word maximum)

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SECTION 3
Technical Questions

If you have an idea of some of the technical assistance you'll need during the week then please give detail here. Knowing as much as possible about your project gives us a heads up in terms of scheduling staff and equipment to make your LabWeek go smoothly. Using the boxes below, let us know what you would be bringing, and what you'd like us to provide.

Lighting

Please put TBC if you've nothing specific in mind at this point in planning.

Sound

Please put TBC if you've nothing specific in mind at this point in planning.

AV

Please put TBC if you've nothing specific in mind at this point in planning.

Set & Costume

Please put TBC if you've nothing specific in mind at this point in planning.

Special Requirements

Please put TBC if you've nothing specific in mind at this point in planning.

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SECTION 4
Supporting Documents

Please provide all supporting documentation via a link to a file-sharing site such as Dropbox or Google Drive.

To be considered for Tron Lab you must provide an up-to-date artistic CV for the lead applicant.

All other supporting documentation is optional. Broadly, we urge applicants to keep what they submit concise, and focused on supporting the main body of the application. Some rough guidelines are as follows:

- We only accept two types of files; PDFs and Image (JPG, PNG etc.).
- You can also submit links to sound and video - no more than a five-minute extract in total. If presented as a link to a longer piece, clearly indicate the start and end time.
- If submitting a script extract it must be no more than ten pages.
- If submitting images we ask that you submit no more than three individual images

Link 1	http://
Link 2	http://
Link 3	http://
Link 4	http://

Notes

Use this space if you need to provide any context for the files you are uploading or the links you have provided.

END OF FORM

Now you have completed the form please submit it (along with any supporting documents) to creative@tron.co.uk. Once this is done, please complete our quick equalities monitoring form online here: https://bit.ly/tronequalities

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