



Main House – Technical Questionnaire

Please complete and return to Jo Masson at least **2 weeks** prior to arrival.

CONTACT INFORMATION

Company Name: _____ Performance dates _____

Name of Show: _____

Production/Technical Manager: _____

Contact No & Email _____

Set Designer _____

Contact No & Email _____

Lighting Designer _____

Contact No & Email _____

Sound Designer _____

Contact No & Email _____

Technician: _____

Contact No & Email _____

Stage Manager _____

Contact No & Email _____

Number in cast: Male: _____ Female: _____

Running time of show : _____ : _____ Do you have an interval: _____

SEATING REQUIREMENTS

Do you want the removable front row of seats which are on stage level taken out? (see note 6) YES/NO

(NB this may have financial implications dependant on your contract)

STAFFING

The Tron will provide one technician to be in attendance for your show calls.

Is your technician operating both sound and lights? YES/NO

Do you require any other technical/stage staff to be present: YES/NO

NOTE: This will be charged to your company at £40 per show call

GET-IN

Date: _____ / _____ / _____ Time: _____ : _____ am/pm

Casual labour required (if yes how many): _____ YES/NO

Please note casual labour will be charged back to the company

Any very large, excessively heavy or unusual items involved (if yes, please list):



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SET

Please give a brief description of your set especially any rigging requirements.

LIGHTING

Please enclose LX plans with your completed questionnaire if ready.

Please specify any special lighting equipment used (i.e., strobes, florescent, practicals, effects, etc)

Do you require a lighting board operator: YES/NO

NOTE:If you require us to operate your show please allow ADEQUATE TIME for lighting/technical rehearsal.

Do you require a pre-rig? YES/NO

Please note there is a fixed charge of £50 for a pre-rig. If you do not choose to have a pre-rig, please make sure that you allow adequate time and personnel to do so on your get-in day. (Please refer to notes in Technical Information Pack)

Will your rig be under 5.5m bar height?: YES/NO

Please note that focussing is generally done from a stationary tallescope – any bar heights under 5.5m would be focussed using Zarges ladders. Please allow more time in your schedule and consider the suitability of your set's surface. (Extra staff will be required for working at height)

Please note that the Tron carries a limited stock of sundries (gobo's, iris's, etc) so if you require any of these items please consult us in good time.

SOUND

Do you require a sound operator: YES/NO

(It will be assumed that sound will be operated from the control room unless otherwise agreed in advance of your get-in with the Technical Manager)

Do you intend to use a Qlab system: YES/NO

Will Qlab be controlling SFX or AV please state:



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Do you require use of our upright piano: **YES/NO**
 (subject to availability)
 Tuning of piano (re-charged - £55):

EFFECTS

Please itemise any effects requiring fire authority clearance (e.g. candles, pyrotechnics, live flame of any description)
 By law No Smoking is allowed anywhere within the theatre including performance areas.

Do you use firearms during your production: **YES/NO**

Please list any loud noises or bangs that are used in your production (e.g., firearms, pyrotechnics):

Do you use a smoke/haze machine: **YES/NO**

GET-OUT

Casual labour required (if yes, how many): _____ **YES/NO**

Please note Get-out to start as soon as practically possible after final show.

As we have a busy turnover we require the stage and wings area to be left totally clear at the end of the get-out. It will be at the discretion of the Tron Production Manager whether extra Tron staff are necessary for the get-out due to the size or nature of the production. If extra staff are deemed necessary that charge will be passed onto the company.

VEHICLES

Please indicate size of vehicle/s:

Please note there is no parking outside the theatre, once you have off-loaded.

PLEASE REMEMBER TO ENCLOSE WITH COMPLETED QUESTIONNAIRE

- 1. PRODUCTION SCHEDULE**
- 2. LX PLANS**
- 3. SOUND SCHEMATIC where necessary**
- 4. SET PLAN/SCHEMATIC where necessary**